

STETCHWORTH PARISH COUNCIL

c/o 59 West Street, Isleham, Ely, Cambs. CB7 5SD

Clerk: Mrs. Marilyn Strand Tel: 01638 781286

Email: clerk@stetchworth.org

MINUTES

Stetchworth Parish Council Full Council Meeting on

Tuesday 27th April 2021

held online via online meeting platform Zoom

Present: Cllrs Lily Whymer (Chair), Wayne Bell, Sarah Breen, Alastair France, John Puddick and Alan Sharp.
Clerk: Mrs Marilyn Strand.

There were no members of the public present.
The meeting was opened at 7:30pm.

Under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting was held remotely using an online meeting platform. The meeting will be open to the public (including the press).

- 137/20/21 To receive & approve apologies for absence.**
Cllr Saunders (personal).
- 138/20/21 To Receive Declarations of Pecuniary and non-Pecuniary Interest**
None.
- 139/20/21 Open Forum for Public Participation**
None.
- 140/20/21 To Approve the Minutes of the Meeting held on 30th March 2021 (to be signed at a later date).**
The minutes of the meeting held on 30th March were approved as a true record.
- 141/20/21 Matters Arising including reports from the Clerk and Councillors (for information only)**
- (a)
- Village Green registration – Cllr Sharp and the Clerk will liaise on the details of the application before it is submitted to CCC.
 - Permission to erect sign and flag pole on village green – this has been granted by CCC Highways and the sign and flagpole will be ordered as previously agreed. The dog bin will be moved from the green and re-sited and ECDC will be informed.
 - UK Power Networks re: unmetered supply certificate – this had been submitted again and a reduction should now be seen in energy consumption. The Clerk will investigate whether a refund is possible given that the LED lamps were installed in December 2020.
 - Car park extension – crushed stone – awaiting delivery. Cllr Bell will follow this up.
 - Neighbourhood Watch signage – both signs had been removed from either end of the village.
- 142/20/21 The Ellesmere Centre**
- (a) Ellesmere Centre Report – Cllr Whymer reported the following: -
- The Centre is open with Covid restrictions in place. The office is open from 9am to 11am Monday to Friday. Some of the groups that used to use the Centre have ceased during the pandemic and some will continue online so staff are busy re-building business.
 - Cllr Whymer had reported back the PC's decision not to allow a marquee to be permanently erected on the recreation ground due to various concerns. The marquee can be erected for specific events.
 - Organisers of this year's Plant Sale will be able to use the recreation ground as usual.
- (b) Tidy of area around car park extension – it was agreed to meet up just before the next PC meeting to view the area and then discuss ideas at that meeting.
- (c) Use of car park for food van – a street trading licence is needed and this has been applied for. Councillors agreed that it would be a nice idea to have in the village. Concerns were raised that people using the food van would drop litter but this will be ameliorated by the vendor who will provide extra litter bins in the vicinity of the van.
- 143/20/21 District & County Councillors' Reports**
District Cllr Sharp reported the following: -

- The annual meeting of the Full Council will be held this week.
- Ministry of Defence site, Ely – 88 dwellings have now been refurbished and the transfer of the site into a Community Land Trust will be proposed at the annual meeting. Fifteen of the dwellings will be affordable.
- The government is consulting local councils on virtual meetings. ECDC's response is that it would be of benefit to be able to hold both virtual and in-person meetings in the future. This would reduce the Council's carbon footprint in terms of travelling to meetings around the County.
- The former warden's house in Jubilee Court is still unoccupied and Cllr Sharp will again follow this up with Sanctuary Housing. There is also a Sanctuary-owned house standing empty on Mill Lane and this will also be raised with them. Cllr Bell asked if it is possible to find out from Sanctuary Housing how many empty dwellings they have in the East Cambridgeshire area and how long they have been empty.

144/20/21 Finance - to approve accounts for payment – it was proposed by Cllr Whymer and seconded by Cllr France that the following payments be made: -

Ref:	Payee/Item	Chq. no	Total	Exc. VAT
(1)	Clerk's salary – Mar 21	SO	£323.05	
(2)	Clerk's expenses Mar-Apr 21	101514	£40.27	
(3)	Opus Energy (street lighting) Feb 21	DD	£113.34	£107.94
(4)	Roger's Gardening Services	101542	£95.00	
(5)	Community Action Suffolk – insurance	101543	£840.56	
(6)	CAPALC & DPO scheme	101544	£345.89	
(7)	TBM – domain name renewal	101545	£31.20	£26.00
(8)	TBM – ESET renewal	101545	£30.00	£25.00
(9)	RH Landscapes & Maint. Services	101546	£240.00	£200.00
Total payments for the month:			£2,059.31	

(b) To note monies received: - HMRC £344.17: Q3 VAT refund.
NOTED.

(c) Proposed Q4 accounts & bank reconciliation – AGREED.

145/20/21 Administration

(a) Review of Standing Orders – minor amendments were noted and AGREED.

(b) Review of Financial Regulations – AGREED (no changes since the last review).

146/20/21 Planning

(a) To receive planning application decisions and tree works: -
None.

(b) To consider planning applications received:

- 21/00566/FUL 58 High Street – proposed rear extension including interior and exterior alterations – NOTED with no comments.
- 21/00510/FUL Bivalis, 8 Church Lane – single-storey side extension to form new multi-function room – NOTED with the following comments: - There is no access from the proposed side extension into the main house and the extension has its own entrance and is self-contained in terms of amenities. Therefore, Councillors assume this is actually an annexe and not an extension. The Parish Council has no objection but the application should perhaps have been described as a self-contained annexe.

147/20/21 Community Matters/General Maintenance

(a) Speedwatch – this is now allowed to re-start following the relaxation of Covid-19 restrictions. There is a new coordinator for this area who had enquired as to whether Stetchworth has a Speedwatch team. This was confirmed however, although the team is willing to carry out checks, it was agreed that this didn't appear to be necessary at the moment. Most of the speeding issues were related to early morning users of the recreation ground who have not yet resumed meetings following the pandemic. It was agreed to apply for Moveable Vehicle Activation Signs in the next round of Local Highways Improvement funding.

(b) Handyman – update: the handyman now has the paint for the bus shelter, goal posts and cross bar and bench and notice board and will carry out this work as soon as practicable (weather dependent). Other jobs that should be carried out are: -

- playground bins and benches need to be cleaned and painted.
- the large basket swing needs to be cleaned.
- the slatted bin by the notice board needs to be cleaned and painted.
- the bin in Jubilee Court needs staining.
- the flashing speed sign on Tea Kettle Lane needs to be cleaned.

It was also agreed to write to the landowner re: cutting back vegetation around the lamp post on Tea Kettle Lane.

- (c) Risk Assessments – to consider the need to carry out a risk assessment on any item discussed during the meeting – none.

148/20/21 Date of Next Meeting & Matters for Future Consideration

Tuesday 18th May – Annual Parish Meeting and Annual Meeting of the Parish Council.

Amenity land in front of Stone Row. A resident is still driving over the grass and it was agreed to write to them and to Sanctuary Housing to ask them to desist from doing so. ECDC will also be contacted for further advice.

The meeting was closed at 8:47pm.

Signed: Approved and signed by the Chairman.

Dated: 18th May 2021

Statutory powers relating to this month's payments:

- (1-2) Local Government Act (LGA) 1972, s.112
- (3) Parish Councils Act 1957, s.3; Highways Act 1980, s.301
- (4-8) LGA 1972, s.111
- (9) Open Spaces Act 1906, ss.9-10; LGA 1972, s.214